

**JERSEY CITY MUNICIPAL UTILITIES AUTHORITY
MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING
MARCH 26, 2020**

CALL TO ORDER – 5:01 PM

In compliance with the Sunshine Laws, Chairwoman Hulings ordered and directed that a Notice of a Public Meeting of the Jersey City Municipal Utilities Authority be posted in the main lobby of the Jersey City Municipal Utilities Authority Administration Building and a copy of the notice be sent to The Jersey Journal, The Star Ledger and the City Clerk.

Additionally, it was noted that, because of the COVID-19 outbreak and Governor Murphy's Executive Order No 107, this meeting is being conducted telephonically and notice of this telephonic meeting was posted on the Authority's website and was placed at the front doors of the Authority in case any members of the public wanted to participate.

ROLL CALL OF MEMBERS PRESENT:

Chairwoman, Maureen C. Hulings
Vice Chairwoman, Jeannine Zampella
Commissioner, Maureen Nally
First Alternate Commissioner, Rahat A. Chatha

ABSENT MEMBERS:

Commissioner, Vincent N. Mastria
Second Alternate Commissioner, Kathleen Hartye

ALSO PRESENT:

Jose R. Cunha, Executive Director
Joseph Coviello, Deputy Executive Director
John D. Folk, C.P.A., Director of Finance
LeKendrick Shaw, Project Manager
Krystyna Pawlowska, Administrative Assistant
Francis J. Borin, Esquire, DeCotiis, FitzPatrick, Cole & Giblin, LLP
Michael McClelland, CME Associates
Edward Traina, PE, CME Associates

FLAG SALUTE

The flag salute was dispensed with because the meeting was being conducted telephonically.

PUBLIC COMMENT – No Public Comment noted.

APPROVAL OF MINUTES

Approval of minutes of the February 27, 2020 Commissioners Meeting

Motioned to approve by Vice Chairwoman Zampella

Seconded by Commissioner Nally

Roll call vote: Commissioner Nally	Aye
Commissioner Chatha	Aye
Vice Chairwoman Zampella	Aye
Chairwoman Hulings	Aye

Prior to the vote on Resolutions, Chairwoman Hulings asked that Resolution Nos. 3/20/20 and 3/20/21 be removed from the Consent Agenda for separate consideration and vote. Chairwoman Hulings then asked if there were any other Resolutions the Commissioners wanted removed from the Consent Agenda. There were none requested to be removed

RESOLUTIONS – CONSENT AGENDA

- 3/20/1 RESOLUTION AUTHORIZING TRANSFER OF FUNDS FOR SEWER OPERATIONS
- 3/20/2 RESOLUTION AUTHORIZING PAYMENTS OF AUDITED CLAIMS FOR SEWER OPERATIONS
- 3/20/3 RESOLUTION AUTHORIZING TRANSFER OF FUNDS AND PAYMENTS OF AUDITED CLAIMS FOR WATER OPERATIONS
- 3/20/4 RESOLUTION AUTHORIZING CASH DISBURSEMENTS
- 3/20/5 RESOLUTION AUTHORIZING PAYMENTS FROM THE CAPITAL IMPROVEMENT, PROJECT AND NOTE FUNDS
- 3/20/6 RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AGREEMENTS TO BE EXECUTED BY THE JERSEY CITY MUNICIPAL UTILITIES AUTHORITY PURSUANT TO THE 2020 NEW JERSEY INFRASTRUCTURE BANK FINANCING PROGRAM
- 3/20/7 RESOLUTION AUTHORIZING APPLICATION FOR LOAN FROM THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST FOR THE PHASE V SEWER PIPE REPLACEMENT/CSO STUDY PROJECT; PROJECT # S340928-021
- 3/20/8 RESOLUTION AUTHORIZING MMREF EXPENDITURE FOR EMERGENCY REPAIR OF SIX-INCH WATER MAIN AT 61-68 COTTAGE STREET BY SHAUGER PROPERTY SERVICES, INC.

- 3/20/9 RESOLUTION AUTHORIZING MMREF EXPENDITURE FOR EMERGENCY REPAIR OF 6-INCH WATER MAIN AT BIDWELL AVENUE AND MARTIN LUTHER KING DRIVE BY SHAUGER PROPERTY SERVICES, INC.
- 3/20/10 RESOLUTION AUTHORIZING THE DECLARATION OF AN EMERGENCY FOR THE REPAIR OF A COLLAPSED MANHOLE AT THE FOOT OF AETNA STREET AND AWARDDING A CONTRACT TO J. FLETCHER CREAMER & SON, INC.
- 3/20/11 RESOLUTION AUTHORIZING THE DECLARATION OF AN EMERGENCY FOR REPLACEMENT OF A SEWER ON SUBURBIA DRIVE AND AWARDDING A CONTRACT TO SHAUGER PROPERTY SERVICES, INC.
- 3/20/12 RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO CONTRACT WITH FLORIO KENNY RAVAL, LLP FOR PROFESSIONAL SPECIAL/CONFLICT COUNSEL SERVICES
- 3/20/13 RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH FRENCH & PARRELLO ASSOCIATES RELATED TO THE COUNTY OF HUDSON'S CENTRAL AVENUE EXTENSION PROJECT
- 3/20/14 RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT WITH MOTT MACDONALD FOR PROFESSIONAL ENGINEERING SERVICES FOR BOONTON TREATMENT PLANT CENTRIFUGE REPLACEMENT PROJECT
- 3/20/15 RESOLUTION AUTHORIZING MMREF EXPENDITURE FOR REPLACEMENT OF PIEZOMETER INSTRUMENTATION AT JERSEY CITY DAM LOCATIONS
- 3/20/16 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO CME ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES FOR PRELIMINARY ENGINEERING AND FIELD INVESTIGATIONS FOR NEWARK AVENUE INTERCEPTOR PROJECT
- 3/20/17 RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH MOTT MACDONALD FOR REPLACEMENT OF THE CLAREMONT/CARTERET TIDE GATE CHAMBER

- 3/20/18 RESOLUTION AUTHORIZING PURCHASE OF GOOD AND SERVICES FROM CERTAIN APPROVED STATE CONTRACT VENDORS PURSUANT TO LOCAL PUBLIC CONTRACTS LAW
- 3/20/19 RESOLUTION AUTHORIZING THE PREPARATION AND ISSUANCE OF BID SPECIFICATIONS AND PUBLIC ADVERTISING FOR THE PROCUREMENT OF VARIOUS GOODS AND SERVICES
- 3/20/22 RESOLUTION AUTHORIZING APPLICATION FOR LOAN FROM THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST FOR THE LEAD LINE REPLACEMENT PROGRAM; PROGRAM IDENTIFICATION NO. 3865
- 3/20/23 RESOLUTION AUTHORIZING SETTLEMENT AUTHORIZING SETTLEMENT OF LITIGATION ENTITLED JOHN DREW v. JERSEY CITY MUNICIPAL UTILITIES AUTHORITY, ET AL
- 3/20/24 RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE JERSEY CITY MUNICIPAL UTILITIES AUTHORITY AND THE JERSEY CITY HOUSING AUTHORITY IN ACCORDANCE WITH N.J.S.A. 40A:11-5(2) AND 40A:65-1 et seq.

Motion to approve by Vice Chairwoman Zampella

Seconded by Commissioner Nally

Roll call vote: Commissioner Nally Aye
 Commissioner Chatha Aye
 Vice Chairwoman Zampella Aye
 Chairwoman Hulings Aye

RESOLUTIONS FOR SEPARATE CONSIDERATION

- 3/20/20 RESOLUTION CERTIFYING COMPLIANCE TO THE LOCAL FINANCE BOARD, PURSUANT TO N.J.S.A. 40A:5A-17, REGARDING THE ANNUAL AUDIT REPORT FOR THE FISCAL YEAR ENDED DECEMBER 31, 2018
- 3/20/21 RESOLUTION CERTIFYING REVIEW AND APPROVING OF THE CORRECTIVE ACTION PLAN FOR THE ANNUAL AUDIT REPORT FOR THE FISCAL YEAR ENDED DECEMBER 31, 2018

Motion to approve by Commissioner Nally

Seconded by Vice Chairwoman Zampella

Roll call vote: Commissioner Nally Aye

Commissioner Chatha Aye
Vice Chairwoman Zampella Aye
Chairwoman Hulings Aye

EXECUTIVE DIRECTOR'S REPORT – Mr. Cunha reported on the following:

Due to the coronavirus outbreak, the Authority has been running on a skeleton crew operating on a rotating basis. All administrative staff are currently working remotely. Union employees have also been operating on a rotating basis. Notwithstanding all of this, the Authority's operations are being fully staffed.

The Executive Director noted that he is looking into the possibility of hiring an outside vendor to come in and do a deep clean of the administrative offices.

Executive Director Cunha thanked the staff of Authority for all of their hard work during this challenging time.

COMMITTEE REPORTS – The Finance and Audit Committee reported that it had reviewed the 2018 Audit Report and the Corrective Action Plan.

GENERAL COUNSEL'S REPORT – No General Counsel Report at this time.

ITEMS OF UNFINISHED BUSINESS – No Unfinished Business

ITEMS OF NEW BUSINESS – No New Business

EXECUTIVE SESSION – No Executive Session

ADJOURNMENT

The meeting adjourned at 5:27 p.m.
Motion to approve by Vice Chairwoman Zampella
Seconded by Commissioner Nally
Unanimously approved by all Commissioners present.

Respectfully submitted,

/s/ Francis J Borin

Francis J. Borin
General Counsel