

**JERSEY CITY MUNICIPAL UTILITIES AUTHORITY
MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING
SEPTEMBER 26, 2019**

CALL TO ORDER – 5:00 PM

In compliance with the Sunshine Laws, Chairwoman Hulings ordered and directed that a Notice of a Public Meeting of the Jersey City Municipal Utilities Authority be posted in the main lobby of the Jersey City Municipal Utilities Authority Administration Building and a copy of the notice be sent to The Jersey Journal, The Star Ledger and the City Clerk.

ROLL CALL OF MEMBERS PRESENT:

Chairwoman, Maureen C. Hulings
Vice Chairwoman, Jeannine Zampella
Commissioner, Vincent N. Mastria
Second Alternate Commissioner, Kathleen Hartye

ABSENT:

Commissioner, Maureen Nally
First Alternate Commissioner, Rahat A. Chatha

ALSO PRESENT:

Joseph Coviello, Acting Executive Director
John D. Folk, C.P.A., Director of Finance
Judy Rybka, Recording Secretary
Francis J. Borin, Esquire, DeCotiis, FitzPatrick, Cole & Giblin, LLP
Ed Conti, Director of Compliance
Richard Haytas, PE, Senior Engineer/Infrastructure Maintenance Supervisor
Rajiv Prakash, Engineering Department
Elmer Andal, Director of Operations
Maria Polimeni, Secretary
John Hroncich, Suez Water Environmental Services, Inc.
Dennis Davis, Suez Water Environmental Services, Inc.
Edward Traina, PE, CME Associates

FLAG SALUTE

PUBLIC COMMENT – No Public Comment

APPROVAL OF MINUTES

Approval of minutes of the August 22, 2019 Commissioners Meeting

Motioned to approve by Commissioner Hartye

Seconded by Commissioner Mastria

Roll call vote: Commissioner Hartye	Aye
Commissioner Mastria	Aye
Vice Chairwoman Zampella	Aye
Chairwoman Hulings	Aye

Prior to Consent Agenda, Chairwoman Hulings advised Resolution 9/19/26, appointing a new Executive Director of the JCMUA, will be discussed during Executive Session. She noted that Mr. Coviello has been “great” and has done a wonderful job during his time as Acting Executive Director. “He went above and beyond and did an excellent job.” Chairwoman Hulings asked everyone to join her in thanking him. Effective September 30, 2019, Mr. Coviello will be JCMUA’s Deputy Director.

RESOLUTIONS – CONSENT AGENDA

Resolution 9/19/1 authorizing transfer of funds for sewer operations

Resolution 9/19/2 authorizing payments of audited claims for sewer operations

Resolution 9/19/3 authorizing transfer of funds and payments of audited claims for water operations

Resolution 9/19/4 authorizing cash disbursements

Resolution 9/19/5 authorizing payments from the capital improvement, project and note funds

Resolution 9/19/6 amending Resolution 3/19/23 awarding a contract to Montana Construction Corp., Inc. for Route 139 water main and sewer replacements project; JCMU contract number Route139WR-2018-18

Resolution 9/19/7 authorizing continuing membership in the New Jersey Utility Authorities Joint Insurance Fund

Resolution 9/19/8 authorizing loan application to the New Jersey Department of Environmental Protection and the New Jersey Infrastructure Bank for dam security improvements; JCMUA project number 0906001-028

Resolution 9/19/9 authorizing the declaration of an emergency condition for the repair of the combined sewer on 18th. Street adjacent to JCMUA's CSO screening chamber, and awarding a contract to J. Fletcher Creamer & Son, Inc.

Resolution 9/19/10 supplemental bond resolution authorizing the issuance of not-to-exceed \$5,500,000 water revenue refunding bonds, Series 2019 of the Jersey City Municipal Utilities Authority

Resolution 9/19/11 supplemental bond resolution authoring the issuance of not-to-exceed \$19,750,000 sewer revenue refunding bonds, Series 2019 of the Jersey City Municipal Utilities Authority

Resolution 9/19/12 authorizing the declaration of an emergency for the repair of the combined sewer at the intersection of Montgomery Street and Florence Street and awarding a contract to Underground Utilities Corp,

Resolution 9/19/13 authorizing application for loan from the New Jersey Department of Environmental Protection and the New Jersey Infrastructure Bank for Phase 5A water system main replacement; JCMUA project number 0906001-023

Resolution 9/19/14 authorizing a contract extension to Waterware, Inc. for the provision of maintenance, rehabilitation, repair service and parts for the sanitary, storm or combined sewer system and associated equipment; JCMUA contract number CSOS-2016-22

Resolution 9/19/15 rejecting bid for the provision of PVC gravity sewer pipe, ductile iron pipe, and associated fittings; JCMUA contract number PVCDI-2019-20

Resolution 9/19/16 authorizing the award of a contract to Corrosion Products & Equipment, Inc. for the purchase of mechanical split seals and spare parts kits for the raw sewage pumps at the East Side and West Side treatment plants in accordance with the New Jersey Local Pay-to-Play Law

Resolution 9/19/17 authorizing the award of a contract for engineering consulting services to Remington and Vernick Engineers for design, bid, construction administration and inspection for Phase 7B water and sewer main rehabilitation

Resolution 9/19/18 authorizing and approving amended policies and procedures regarding the monitoring and oversight of bulk water contracts, zero consumption reports and consecutive estimate reports

Resolution 9/19/19 authorizing and approving amendments to the policies and procedures regarding the oversight and implementation of the procurement, bidding, evaluation and contract award process

Resolution 9/19/20 awarding a contract to Underground Utilities Corp. for Phases 3 & 4 water main replacement project; JCMUA contract number WMR-2017-38-C

Resolution 9/19/21 authorizing MMREF expenditure to Suez, Inc. for the performance of repairs to blow-off and air release valves on the aqueduct by J. Fletcher Creamer & Son, Inc.

Resolution 9/19/22 authorizing MMREF expenditure to Suez, Inc. for purchase of equipment from QEI, Inc. to replace Verizon leased lines linking gatehouses along aqueduct to the Boonton Water Treatment Plant

Resolution 9/19/23 authorizing change orders numbers 3 through 8 to Montana Construction for rehabilitation of the lower level outlets at the Boonton Dam, JCMUA contract number BDLLOR-2018-30-W

Resolution 9/19/24 authorizing leasing of one (1) copy machine from Ricoh USA, Inc. pursuant to New Jersey State Cooperative Purchasing Contract

Resolution 9/19/25 authorizing MMREF expenditure to Suez, Inc. for the performance of emergency repairs to twenty inch water main in Sixth Street by J. Fletcher Creamer & Son, Inc.

Motioned to approve by Vice Chairwoman Zampella

Seconded by Commissioner Mastria

Roll call vote: Commissioner Hartye	Aye
Commissioner Mastria	Aye
Vice Chairwoman Zampella	Aye
Chairwoman Hulings	Aye

COMMUNICATIONS – No Communications

ACTING EXECUTIVE DIRECTOR REPORT – Mr. Coviello reported on the following:

1. NJ Transit – meetings were held with NJT regarding the force main project. Work is ongoing as scheduled. There were two shut downs on the bypass. Under consideration is the possibility of adding additional hours to each work day, if determined to be cost effective, in an effort to shorten the length of the project.
2. NJ Turnpike – meetings held regarding flooding under the turnpike extension/Marseilles Street. A follow up meeting is scheduled in approximately 2 weeks to discuss how to alleviate flooding.
3. NJ Department of Transportation – meetings with NJDOT regarding the Bayfront development and 440 flooding issues.
4. Catch Basin Cleaning – crews are cleaning catch basins/removing fallen leaves. “We’re staying ahead of it and working with the City’s Department of Public Works.”

COMMITTEE REPORTS – Per Chairwoman Hulings, the Personnel Committee will report following Executive Session. There was no Financial Oversight and Audit Committee report.

GENERAL COUNSEL REPORT – Will report during Executive Session

ITEMS OF UNFINISHED BUSINESS – No unfinished business

ITEMS OF NEW BUSINESS – No new business

CLOSED REGULAR SESSION/ENTERED EXECUTIVE SESSION AT 5:08 P.M.

Motioned to approve by Commissioner Mastria

Seconded by Commissioner Hartye

Roll call vote: Commissioner Hartye	Aye
Commissioner Mastria	Aye
Vice Chairwoman Zampella	Aye
Charwoman Hulings	Aye

CLOSED EXECUTIVE SESSION/REOPENED REGULAR SESSION AT 5:23 P.M.

Motioned to approve by Commissioner Hartye

Seconded by Commissioner Mastria

Roll call vote: Commissioner Hartye	Aye
Commissioner Mastria	Aye

Vice Chairwoman Zampella Aye
Chairwoman Hulings Aye

Following Executive Session, Chairwoman Hulings reported Resolution 9/19/26 was discussed by the Personnel Committee and reviewed/negotiated by General Counsel. The Personnel Committee recommends approval of Resolution 9/19/26.

Resolution 9/19/26 appointing Joseph Cunha as Executive Director (walk on Resolution)

Motioned to approve by Commissioner Mastria

Seconded by Commissioner Hartye

Roll call vote: Commissioner Hartye Aye
Commissioner Mastria Aye
Vice Chairwoman Zampella Aye
Chairwoman Hulings Aye

Chairwoman Hulings then introduced Mr. Joseph Cunha, JCMUA's new Executive Director.

Mr. Cunha thanked everyone for their support and advised his is "very excited" and looking forward to working with everyone at JCMUA. He plans to meet one-on-one with each employee. Mr. Cunha expressed his appreciation for the "excellent support staff," not leaving anyone out and highlighting Messrs. Coviello, Folk and Haytas. He noted there is much work to be done and he is looking forward to starting on Monday. "Thank you for having me."

Chairwoman Hulings asked everyone to join her in welcoming aboard Mr. Cunha.

Prior to Adjournment, Chairwoman Hulings advised that Commissioner Gibbons is no longer a member of JCMUA's Board of Commissioners. His resignation was received following the August 2019 meeting.

ADJOURNMENT

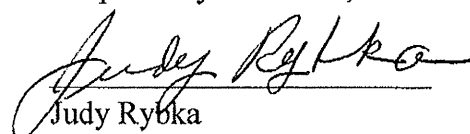
The meeting adjourned at 5:25 p.m.

Motioned to approve by Vice Chairwoman Zampella

Seconded by Commissioner Hartye

Unanimously approved by all Commissioners present.

Respectfully submitted,



Judy Rybka
Recording Secretary

JERSEY CITY MUNICIPAL UTILITIES AUTHORITY

Executive Session Minutes

September 26, 2019

A Resolution of the Board was adopted to enter Executive Session to discuss personnel matters.

General Counsel advised he met with the Personnel Committee and reviewed JCMUA'S employment agreement with the new Executive Director. The agreement has been amended to reflect changes regarding salary adjustments, vacation time and personal days. General Counsel noted the new Executive Director is an engineer and is scheduled to start on Monday, September 30, 2019. The former Acting Executive Director will become the Deputy Director on that day.

The Chairwoman reported investigation of a recent anonymous letter received by certain Commissioners is being conducted by independent counsel and continues to be ongoing. Many interviews have been conducted and several more will take place. Following information gathering, independent counsel will submit a findings report.