

JERSEY CITY MUNICIPAL UTILITIES AUTHORITY

MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING

MAY 23, 2019

CALL TO ORDER – 5:09 PM

In compliance with the Sunshine Laws, Chairwoman Hulings ordered and directed that a Notice of a Public Meeting of the Jersey City Municipal Utilities Authority be posted in the main lobby of the Jersey City Municipal Utilities Authority Administration Building and a copy of the notice be sent to The Jersey Journal, The Star Ledger and the City Clerk.

ROLL CALL OF MEMBERS PRESENT:

Chairwoman, Maureen C. Hulings
Vice Chairwoman, Jeannine Zampella
Commissioner, Thomas M. Gibbons
Commissioner, Maureen Nally
Second Alternate Commissioner, Kathleen Hartye

ABSENT:

Commissioner, Vincent N. Mastria
First Alternate Commissioner, Rahat A. Chatha

ALSO PRESENT:

Joseph Coviello, Acting Executive Director
Judy Rybka, Recording Secretary
Kevin Conti, Esquire, DeCotiis, FitzPatrick, Cole & Giblin, LLP
John D. Folk, CPA, Director of Finance
Krystyna Pawlowska, Administrative Assistant
Ed Conti, Director of Compliance
Richard Haytas, PE, Senior Engineer/Infrastructure Maintenance Supervisor
Rajiv Prakash, Engineering Department
Dennis Davis, Suez Water Environmental Services, Inc.
Edward Traina, PE, CME Associates

FLAG SALUTE

PUBLIC COMMENT – No Public Comment

APPROVAL OF MINUTES

Approval of minutes of the April 25, 2019 Commissioners Meeting

Motioned to approve by Vice Chairwoman Zampella

Seconded by Commissioner Nally

Roll call vote: Commissioner Hartye	Aye
Commissioner Gibbons	Aye
Commissioner Nally	Aye
Vice Chairwoman Zampella	Aye
Chairwoman Hulings	Aye

RESOLUTIONS – CONSENT AGENDA

RESOLUTION 5/19/1 authorizing transfer of funds for sewer operations

RESOLUTION 5/19/2 authorizing payments of audited claims for sewer operations

RESOLUTION 5/19/3 authorizing transfer of funds and payments of audited claims for water operations

RESOLUTION 5/19/4 authorizing cash disbursements

RESOLUTION 5/19/5 authorizing payments from the capital improvement, project and note funds

RESOLUTION 5/19/6 authorizing filing of loan application to the New Jersey Department of Environmental Protection and the New Jersey Infrastructure Bank for Phase 6B sewer main rehabilitation project; JCMUA project number S340928-39

RESOLUTION 5/19/7 authorizing a loan application to the New Jersey Department of Environmental Protection and the New Jersey Infrastructure Bank for Phase 6B water main rehabilitation project; JCMUA project number 0906001-027

RESOLUTION 5/19/8 authorizing entry into the North Jersey Wastewater Cooperative pricing system administered by the Passaic Valley Sewerage Commission as the lead agency and execution of a cooperative pricing agreement

RESOLUTION 5/19/9 authorizing application for loan from the New Jersey Environmental Infrastructure Trust for Pine Street siphon replacement; JCMUA project number S340928-33

RESOLUTION 5/19/10 authorizing the award of a contract, pursuant to the New Jersey Local Unit Pay-to-Pay Law, to Pierce-Eagle Equipment Co. for the leasing of a CCTV mobile unit

RESOLUTION 5/19/11 awarding contract to Waterware, Inc. for provision of disposable netting bags and associated hardware for CSO netting facilities; JCMUA contract number DNB-2019-06

RESOLUTION 5/19/12 awarding a contract to Shauger Property Services, Inc. for Cook Street water main replacement project; JCMUA contract number CSWMR-2018-44-C

RESOLUTION 5/19/13 authorizing the declaration of an emergency for the replacement of sewer lateral that caused a street collapse at 155 Christopher Columbus Drive and award of a contract to Joseph M. Sanzari, Inc.

RESOLUTION 5/19/14 authorizing change order number 3 to J. Fletcher Creamer & Son, Inc. for Newark Avenue bridge main replacement project; JCMUA contract number NAMBR-2015-40-W

RESOLUTION 5/19/15 authorizing MMREF expenditure for change order numbers 1 – 3 to Suez Water Jersey City, Inc. for replacement of water main on McAdoo Avenue by Shauger Property Services

RESOLUTION 5/19/16 authorizing the extension of a contract to Groff Tractor New Jersey, LLC, pursuant to and in accordance with the Local Public Contracts Law, for the provision of repair services and parts for backhoe/loader/excavator; JCMUA contract number RPSBH-2018-14

Motioned to approve by Vice Chairwoman Zampella
Seconded by Commissioner Nally

Roll call vote: Commissioner Hartye	Aye
Commissioner Gibbons	Aye
Commissioner Nally	Aye
Vice Chairwoman Zampella	Aye
Chairwoman Hulings	Aye

OTHER RESOLUTION(S) CONSIDERED INDIVIDUALLY

Resolution 5/19/17 authorizing an amendment to the By-Laws of the Jersey City Municipal Utilities Authority

There was a lengthy discussion led by Chairwoman Hulings and Commissioner Gibbons focusing on responsibility and authority for hiring and terminating employees. Specifically, the Board discussed if the power to hire and terminate employees should be the responsibility/duty of the Executive Director, the Personnel Committee, the full Board of Commissioners or some combination of the three. At the conclusion of the discussion, it was determined the Resolution should be revised.

Mr. Kevin Conti recommended Resolution 5/19/17 be amended to include the following language: "In the event the Personnel Committee objects to a proposed new hire then the matter will be referred to the full Board of Commissioners for review prior to any hiring."

Motioned to approve as amended above by Commissioner Gibbons
 Seconded by Commissioner Nally

Roll call vote: Commissioner Hartye	Aye
Commissioner Gibbons	Aye
Commissioner Nally	Aye
Vice Chairwoman Zampella	Aye
Chairwoman Hulings	Aye

COMMUNICATIONS – Commissioner Gibbons advised the Executive Staff received an email from START/Jersey City Municipal Action Team for Storm Water. Commissioner Gibbons indicated the e-mail will also be sent to Board members. He discussed a cost benefit analysis and triple bottom line approach for benefit to both the community and the environment for the long term control plan.

Mr. Coviello advised this will be reviewed with the Engineering Department and he will report at next Board meeting.

Chairwoman Hulings requested that in the future all documents be sent in full and include the complete name of the sender.

EXECUTIVE DIRECTOR REPORT – Mr. Coviello reported on the following:

1. New Jersey Transit (NJT) – preparing for the upcoming shut down. JCMUA met with NJT on May 21. NJT is preparing language for the shut down notice. Another meeting is scheduled for next week concerning the public announcement that will be available on NJT’s website following approval. JCMUA will have a link to NJT’s website, and information will also be available through Facebook and Twitter.
2. Commercial Street Property – JCMUA has learned two businesses are encroaching on the property. JCMUA is working with the Office of Emergency Management and the State to have them removed; all legal steps are being taken to have them removed.

A second meeting with the architect was held today, and the architect provided preliminary ideas. Mr. Coviello encouraged Board member participation at the next meeting.

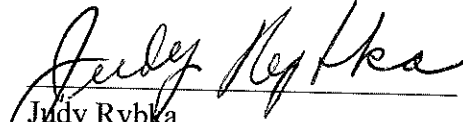
3. Auditors – have been at JCMUA for several months, and could be finished in a month or so. Once findings and recommendations are received/reviewed, there will be a report to the Board.
4. Project Phases Schedule – JCMUA will reach out to council members in each of the City’s wards before work begins to provide residents with notice of streets that will be under repair. Additional information will be available on JCMUA’s website and through email and Twitter.

Chairwoman Hulings advised that she received an email from the Project Manager about streets being worked on and found it very helpful.

Commissioner Zampella suggested email addresses for all Board member be made available to residents through JCMUA’s website.

5. Flag Program – another client has signed on and the program is growing and providing employment for a good number of people. While there have been a few minor issues, feedback has been very positive. As the program continues to develop, it is expected to “run more smoothly.”

Respectfully submitted,



Judy Rybka
Recording Secretary

JERSEY CITY MUNICIPAL UTILITIES AUTHORITY

Executive Session Minutes

May 23, 2019

A Resolution of the Board was adopted to enter Executive Session to discuss matters involving contracts and attorney-client privilege.

The Executive Director discussed lead in the water supply in City schools and certain matters encountered with the Board of Education (BOE) during discussions/meetings concerning the water. After several adjustments by the BOE, one school - PS 15 - has been selected for the pilot program.

Chairwoman Hulings discussed the Administration's interest in working with developers as new projects come along in connection with green infrastructure. The legal team is looking actions necessary to be taken by JCMUA to cooperate with developers and encourage more green infrastructure. Reports will be given as matters move along.

Per Mr. Conti, JCMUA will be made aware of the actions that can be taken pursuant to law. He discussed a similar initiative by Hoboken, providing incentives and including green infrastructure in its permitting process. The Executive Director will reach out to Hoboken once the legal structure of the program is established.