

**JERSEY CITY MUNICIPAL UTILITIES AUTHORITY
MINUTES OF THE REGULAR BOARD OF COMMISSIONERS MEETING
AUGUST 22, 2019**

CALL TO ORDER – 5:13 PM

In compliance with the Sunshine Laws, Chairwoman Hulings ordered and directed that a Notice of a Public Meeting of the Jersey City Municipal Utilities Authority be posted in the main lobby of the Jersey City Municipal Utilities Authority Administration Building and a copy of the notice be sent to The Jersey Journal, The Star Ledger and the City Clerk.

ROLL CALL OF MEMBERS PRESENT:

Chairwoman, Maureen C. Hulings
Vice Chairwoman, Jeannine Zampella
Commissioner, Thomas M. Gibbons
Commissioner, Vincent N. Mastria
First Alternate Commissioner, Rahat A. Chatha
Second Alternate Commissioner, Kathleen Hartye

ABSENT:

Commissioner, Maureen Nally

ALSO PRESENT:

Joseph Coviello, Acting Executive Director
John D. Folk, C.P.A., Director of Finance
Judy Rybka, Recording Secretary
Francis J. Borin, Esquire, DeCotiis, FitzPatrick, Cole & Giblin, LLP
Krystyna Pawlowska, Administrative Assistant
Ed Conti, Director of Compliance
Richard Haytas, PE, Senior Engineer/Infrastructure Maintenance Supervisor
Rajiv Prakash, Engineering Department
Maria Polimeni, Secretary
John Hroncich, Suez Water Environmental Services, Inc.
Edward Traina, PE, CME Associates

FLAG SALUTE

PUBLIC COMMENT – No Public Comment

APPROVAL OF MINUTES

Approval of minutes of the July 25, 2019 Commissioners Meeting

Motioned to approve by Commissioner Gibbons

Seconded by Commissioner Mastria

Roll call vote: Commissioner Gibbons Aye
 Commissioner Mastria Aye
 Vice Chairwoman Zampella Abstention
 Commissioner Chatha Abstention
 Chairwoman Hulings Aye

RESOLUTIONS – CONSENT AGENDA

Resolution 8/19/1 authorizing transfer of funds for sewer operations

Resolution 8/19/2 authorizing payments of audited claims for sewer operations

Resolution 8/19/3 authorizing transfer of funds and payments of audited claims for water operations

Resolutions 8/19/4 authorizing cash disbursements

Resolutions 8/19/5 authorizing payments from the capital improvement and note funds

Resolution 8/19/6 authorizing MMREF expenditure for emergency repairs to six inch water main at Grand Street and Jersey Avenue in front of Jersey City Medical Center by J. Fletcher Creamer & Son, Inc.

Resolution 8/19/7 authorizing MMREF expenditure for replacement of sludge pump at the Boonton water treatment plant payable to municipal maintenance

Resolution 8/19/8 authorizing amendment to contract for professional engineering services with T & M Associates for improvements to pump stations 1, 2, and 3B

Resolution 8/19/9 authorizing award of a contract for engineering services to CME Associates for the final design, bid and construction administration services for the Carteret Avenue Phase 1 sewer rehabilitation

Resolution 8/19/10 authorizing MMREF expenditure for emergency replacement of twelve inch valve and tee fitting on water main at Broadway and Truck Route 1 & 9 by J. Fletcher Creamer and Son, Inc.

Resolution 8/19/11 authorizing the declaration of an emergency to replace a twelve inch combined sewer on Union Street between Ocean Avenue and Chestnut Street, and awarding a contract to William J. Guarini, Inc.

Resolution 8/19/12 awarding a contract to Shauger Property Services, Inc. for an emergency condition that existed on Clendenny Avenue between Mallory Avenue and West Side Avenue

Resolution 8/19/13 awarding a contract to Joseph M. Sanzari, Inc. for an emergency requiring installation of a thirty six inch combined sewer on Halladay Street between Carteret Avenue and Forrest Avenue

Resolution 8/19/14 authorizing the award of a contract to Automatic Data Processing, LLC to perform payroll services and provide time clocks in accordance with New Jersey Local Unit Pay-to-Play Law

Resolution 8/19/15 awarding a contract to Jack Doheny Companies, Inc. for the provision of repair services and parts for truck-mounted Stetco 0950T combination sewer cleaning machines and associated equipment; JCMUA contact number RSCSM-2019-23

Resolution 8/19/16 awarding a contract to Spiniello Companies for sanitary sewer rehabilitation/lining project; JCMUA contact number SSML-2015-21-C

Resolution 8/19/17 authorizing the award of a contract to DeCotiis, Fitzpatrick, Cole & Giblin, LLC for general counsel services

Resolution 8/19/18 authorizing emergency contract award for disposal of grit and screenings to Spectraserv, Inc.

Resolution 8/19/19 authorizing award of contract to Rapid Pump & Meter Service Co., Inc. for the provision of repair services and parts for variable frequency drives, control panels and associated equipment; JCMUA contract number VFDCP-2019-21 (rebid)

Resolution 8/19/20 amending Resolution 7/19/15 and authorizing the utility and access easement agreement by and between Jersey City Municipal Utilities Authority and Fairkings Partners, LLC

Motioned to approve by Commissioner Gibbons
Seconded by Vice Chairwoman Zampella

Prior to roll call vote on consent agenda, Commissioner Gibbons discussed Resolutions 8/19/6, 8/19/10, 8/19/11, 8/19/12, 8/19/13 and 8/19/18. Specifically, he noted all six resolutions deal with emergency matters, and recommended a more proactive approach with regard to the asset management plan. This is best practice and can be less costly to JCMUA in the long term. He further recommended the matter be referred to the Operations Committee. Commissioner Gibbons noted that certain JCMUA equipment should have been replaced “some time ago. This is an opportunity to improve and become more proactive.”

Mr. Coviello explained emergency repairs were part of phase work under the consent decree but unfortunately Phases 1 and 2 were held up by the Historical Society, and the State did not give permission to advertise. Many projects that should have been nearly complete therefore became emergencies. Historical review of Phases 1 and 2 should be nearing completion.

Regarding Resolution 8/19/18, Mr. Coviello explained the Meadowlands was closed and a one day notice was given. The facility was closed by the NJDEP/EPA. The asset management program is moving forward; however, many delays were the result of State review.

Roll call vote: Commissioner Gibbons	Aye
Commissioner Mastria	Aye
Vice Chairwoman Zampella	Aye
Commissioner Chatha	Aye
Chairwoman Hulings	Aye

COMMUNICATIONS – No Communications

EXECUTIVE DIRECTOR REPORT – Mr. Coviello reported on the following:

1. Arbitration – held today concerning JCMUA employees who were terminated in the past.
2. PPG – met with PPG regarding 96 inch sewer main on Carteret Avenue for relining. The project is on schedule, and advertising is scheduled for the end of October.
3. New Jersey Transit (NJT) – met with NJT regarding light rail/force main project which is also on schedule and progressing well.

Commissioner Zampella noted East side/MLK tracks have not yet been removed.

Mr. Coviello explained work on this project has been underway since August 6. As NJT moves forward JCMUA is “right behind them” and on schedule. Mr. Coviello is optimistic the project will be completed by fall and tracks can be reinstalled. NJT is working “hand in hand” with JCMUA and contractors. There is daily contact with the project which is progressing “smoothly,” and commuters are being kept moving.

4. Annual BBQ – BBQ went well and was much appreciated by JCMUA employees.
5. Flash Flooding – responding to certain areas and cleaning catch basins. Mr. Coviello and Mr. Haytas have been visiting areas where there is flooding and problems are being addressed.
6. Green Infrastructure – meetings with City agencies have taken place. JCMUA is working to “piggyback” with the City, and work with both the City and State.
7. Autumn Leaves/Catch Basins – planning for catch basin cleaning during fall leaf season is underway.

COMMITTEE REPORTS – Per Chairwoman Hulings, Personnel Committee matters will be discussed in Executive Session. There was no Financial Oversight and Audit Committee report.

GENERAL COUNSEL REPORT – Will report during Executive Session

ITEMS OF UNFINISHED BUSINESS – No Items of Unfinished Business

ITEMS OF NEW BUSINESS – No Items of New Business

ENTERED EXECUTIVE SESSION/CLOSED REGULAR SESSION AT 5:29 P.M.

Motioned to approve by Commissioner Mastria

Seconded by Vice Chairwoman Zampella

Roll call vote: Commissioner Gibbons	Aye
Commissioner Mastria	Aye
Vice Chairwoman Zampella	Aye
Commissioner Chatha	Aye
Charwoman Hulings	Aye

CLOSED EXECUTIVE SESSION/REOPENED REGULAR SESSION AT 5:38 P.M.

Motioned to approve by Commissioner Mastria

Seconded by Vice Chairwoman Zampella

Roll call vote: Commissioner Gibbons Aye
 Commissioner Mastria Aye
 Vice Chairwoman Zampella Aye
 Commissioner Chatha Aye
 Chairwoman Hulings Aye

ADJOURNMENT


The meeting adjourned at 5:39 p.m.

Motioned to approve by Commissioner Gibbons

Seconded by Commissioner Mastria

Unanimously approved by all Commissioners present.

Respectfully submitted,


Judy Rybka
Recording Secretary