

**JERSEY CITY MUNICIPAL UTILITIES AUTHORITY
MINUTES OF THE BOARD OF COMMISSIONERS MEETING
JANUARY 24, 2019**

CALL TO ORDER – 5:02 p.m.

In compliance with the Sunshine Laws, Chairwoman Hulings ordered and directed that a Public Notice of a Public Meeting of the Jersey City Municipal Utilities Authority be posted in the main lobby of the Jersey City Municipal Utilities Authority Administration Building and that a copy of the notice be sent to The Jersey Journal, The Star Ledger and the City Clerk.

ROLL CALL OF MEMBERS PRESENT:

Chairwoman Maureen Hulings
Vice Chairwoman Jeannine Zampella
Commissioner Maureen Nally
Commissioner Vincent N. Mastria
First Alternate Commissioner Rahat Chatha
Second Alternate Commissioner Kathleen Hartye

ABSENT:

Commissioner Thomas Gibbons

ALSO PRESENT:

Joseph Coviello, Interim Executive Director
Francis J. Borin, Esquire, DeCotiis, FitzPatrick & Cole, LLP
Richard Haytas, PE, Senior Engineer/Infrastructure Maintenance Supervisor
John D. Folk, CPA, Director of Finance
Rajiv Prakash, P.E., Engineering Department
Elmer Andal, Director of Operations
Ed Conti, Director of Compliance
Krystyna Pawlowska, Administrative Assistant.
Maria Polimeni, Secretary
Edward Traina, PE, CME Associates
Michael McClelland, PE, PP, CME Associates
Jon Vuotto, Esq., McAndrew Vuotto

FLAG SALUTE

PUBLIC COMMENT – No Public Comment

APPROVAL OF MINUTES

Approval of minutes of the December 27, 2018 Commissioners Meeting

Motion to approve by Commissioner Mastria

Seconded by Vice Chairwoman Zampella

Roll call vote: Commissioner Nally – Yes

Commissioner Chatha – Yes

Commissioner Mastria – Yes

Vice-Chairwoman Zampella – Yes

Chairwoman Hulings – Yes

RESOLUTIONS – CONSENT AGENDA

Resolution 1/19/1 – Resolution Authorizing Transfer of Funds for Sewer Operations

Resolution 1/19/2 – Resolution Authorizing Payments of Audited Claims for Sewer Operations

Resolution 1/19/3 – Resolution Authorizing Transfer of Funds and Payments of Audited Claims for Water Operations

Resolution 1/19/4 – Resolution Authorizing Cash Disbursements

Resolution 1/19/5 – Resolution Authorizing Payments from the Capital Improvement, Project and Note Funds

Resolution 1/19/6 – Resolution Authorizing Application for Loan from the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust for the Phase 5 Water Main; Project #0906001-021

Resolution 1/19/7 – Resolution Authorizing Amendment to Contract for Professional Engineering Services to T&M Associates for Security Improvements to the Boonton Dam and Parsippany Dike to include Security Improvements to the Split Rock Dam

Resolution 1/19/8 – Resolution Authorizing Change Order Nos. 1 and 2 to National Water Main Cleaning Co. for the Cleaning and Inspection of Sewers on Grand Street; JCMUA Contract No. GSDCP-2013-12

Resolution 1/19/9 – Resolution Authorizing Amendment #5 to Contract for Professional Engineering Services with T&M Associates for Flood Hardening Improvements to Pump Stations 1, 2 and 3B

Resolution 1/19/10 – Resolution Authorizing an Amendment to the Declaration of an Emergency for the Replacement of the Combined Sewer on Grand Street between Bates Street and Monmouth Street and Awarding of a Contract to Montana Construction Company

Resolution 1/19/11 – Resolution Authorizing Application for Loan from the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust for the Phase 1 & 2 Water Main Replacement Project, Project Number: 0906001-025

Resolution 1/19/12 – Resolution Granting 80% Sewerage Abatement to 77 Hudson Street Condominium, Inc. for the Cooling Tower System

Resolution 1/19/13 – Resolution Authorizing Application for Loan from the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust for Sewer Main Rehabilitation/Lining Project, Project S340928-34

Resolution 1/19/14 – Resolution Authorizing Suez to Hire Montana Construction for MMREF Expenditure for Emergency Repairs to 6” Water Main in Tonnelle Avenue

Resolution 1/19/15 – Resolution Authorizing Rejecting, Revising and Rebidding of Contract for 36” PVC Gravity Sewer Pipe and Associated Fittings

Resolution 1/19/16 – Resolution Authorizing Purchase of Two Mobile CCTV units from Peirce Eagle Equipment Co. through the HGAC National Cooperative Purchasing Contract

Resolution 1/19/17 – Resolution Authorizing the Rescinding of a Contract Award to Ener-G Rudox, Inc. for Preventative Maintenance of Emergency Generators and Associated Equipment and Awarding Contract to Genserve, Inc., JCMUA Contract # PMREG-2018-49

Resolution 1/19/19 – Resolution Authorizing the Award of a Contract to Donohue, Gironde, Doria & Tomkins, LLC for Professional Auditing Services

Resolution 1/19/20 – Resolution Authorizing the Award of a Contract to Hodulik & Morrison, P.A. for Professional Accounting Services

Motion to approve by Vice Chairwoman Zampella

Seconded by Commissioner Mastria

Roll call vote: Commissioner Nally – Yes

Commissioner Chatha – Yes

Commissioner Mastria – Yes

Vice-Chairwoman Zampella – Yes

Chairwoman Hulings – Yes

OTHER RESOLUTIONS CONSIDERED INDIVIDUALLY

Resolution 1/19/18 – Resolution Authorizing a Financial Contribution Toward the Cost of Developing the Open Space Component of the City of Jersey City's Mater Plan

Vice Chairwoman Zampella provided the Commissioners with a summary of the work to be carried out in connection with the Open Space Component of the City's Master Plan. The JCMUA recognizes the importance of open space in the larger effort to reduce stormwater discharges and pollution in and around the City. As such, the JCMUA agreed to provide this contribution toward the development of the Master Plan.

Motion to approve by Commissioner Mastria

Seconded by Vice Chairwoman Zampella

Roll call vote: Commissioner Nally – Yes

Commissioner Chatha – Yes

Commissioner Mastria – Yes

Vice-Chairwoman Zampella – Yes

Chairwoman Hulings – Yes

Resolution 1/19/21 – Resolution Authorizing a Grant in an Amount Not to Exceed \$4,000,000 to the Jersey City Department of Public Works in Furtherance of the Uniform Shared Services and Consolidation Agreement between the City of Jersey City and the Jersey City Municipal Utilities Authority

The Interim Executive Director provided the Commissioners with a summary of the purpose of this grant, which is to provide funds for the acquisition of additional street sweeping equipment to be utilized by the City in carrying out its work under the existing Shared Services Agreement for the cleaning of catch basins throughout the City. The catch basin cleaning work is important because it helps to keep the storm sewers clean and reduces the amount of debris that gets into the

storm sewers, thus reducing pollution in and around the City and reducing the JCMUA's work and costs.

Motion to approve by Vice Chairwoman Zampella

Seconded by Commissioner Mastria

Roll call vote: Commissioner Nally – Yes

Commissioner Chatha – Yes

Commissioner Mastria – Yes

Vice-Chairwoman Zampella – Yes

Chairwoman Hulings – Yes

COMMUNICATIONS – None.

EXECUTIVE DIRECTOR'S REPORT

The Interim Executive Director provided the Commissioners with a report on the following matters:

Current Administration Building Property – the Interim Executive Director explained that the current property would still be utilized for JCMUA operations.

Traffic Control – the Interim Executive Director described the development of the JCMUA's traffic control program, which currently consists of both full-time and part-time employees. The program is successful and will be expanding. The JCMUA is currently coordinating with the City to put together another job fair in order to maximize the hiring of City residents. There was a further discussion about recruitment efforts and pay scales for the traffic control program.

The next training session is scheduled for February 15th.

New Jersey Comptroller – the Interim Executive Director advised the Board that the Comptroller's Office is coming back for its follow up audit to see how the JCMUA has responded to the comments made by the Comptroller's Office in its earlier performance review. This is standard practice for the Comptroller's Office to do this type of follow up.

Distribution of Agenda – the Interim Executive Director explained that the delay in distribution of the Agenda Packets this month was due to the fact that the Auditing RFP had to be re-bid since the first round resulted in only one firm responding. After re-issuing the RFP, responses came in on the Friday before the Board Meeting. Those responses needed to be evaluated and ranked. Then,

Monday, January 21st was a holiday. That is why the final Agenda Packets were not able to be distributed until Tuesday, January 22nd.

COMMITTEE REPORTS

The Chairwoman reported that the Operations Committee met and discussed the following items:

- Updating of the Employee Handbook and Personnel Manual
- Sensitivity Training for employees
- New Letterhead
- The Traffic Control Program

COUNSEL REPORT

General Counsel noted that there is a litigation matter to be discussed by the Board in Executive Session.

ITEMS OF UNFINISHED BUSINESS – None.

ITEMS OF NEW BUSINESS – None.

EXECUTIVE SESSION – Chairwoman Hulings requested a motion to go into Executive Session for the purpose of discussion the outstanding litigation with the Rockaway Valley Regional Sewerage Authority.

Motion to go into Executive Session by Vice Chairwoman Zampella
Seconded by Commissioner Nally

Roll call vote: Commissioner Nally – Yes
Commissioner Chatha – Yes
Commissioner Mastria – Yes
Vice-Chairwoman Zampella – Yes
Chairwoman Hulings – Yes

Motion to come out of Executive Session by Vice Chairwoman Zampella
Seconded by Commissioner Nally

Roll call vote: Commissioner Nally – Yes
Commissioner Chatha – Yes
Commissioner Mastria – Yes
Vice-Chairwoman Zampella – Yes
Chairwoman Hulings – Yes

ADJOURNMENT

The meeting adjourned at approximately 6:20 p.m.

Motion to adjourn by Commissioner Mastria

Seconded by Commissioner Nally

Commissioner Nally – Yes

Commissioner Chatha – Yes

Commissioner Mastria – Yes

Vice-Chairwoman Zampella – Yes

Chairwoman Hulings – Yes