

The Jersey City Municipal Utilities Authority

555 Route 440 Jersey City New Jersey

Telephone No: 201-209-0319 Fax No: 201-432-3795

Site Plan Review Checklist – Renovation / Additions

JCMUA Project #: _____ (to be entered by JCMUA)
Existing Water Info: Meter Size: _____ Line Size: _____ (to be entered by JCMUA)

Date: _____

PROJECT INFORMATION:

Project Name: _____
Site Address: _____
Block: _____ Lot: _____
Description: _____

APPLICANT INFORMATION:

Name: _____
Address: _____
Phone: _____ Fax: _____ E-mail: _____

ENGINEER / ARCHITECT INFORMATION:

Name: _____
Address: _____
Phone: _____ Fax: _____ E-mail: _____

Instructions:

This form is to accompany site/architectural plans for renovation of single structure. Check space on left hand side if plans comply or include information specified. If item does not apply to project, circle N/A on the right hand side.

1) GENERAL:

- ___ Three (3) sets of plans
- ___ Signed and sealed by Professional Engineer or Registered Architect
- ___ Key map showing general area of project
- ___ Site/Utility Plans (if new water or sewer service is proposed) – N/A
- ___ Architectural floor plans (proposed)
- ___ Drawing scale

2) EXISTING BUILDING INFORMATION:

Note: Credit will be given for existing building based on estimated discharge (in gallons per day) to the sewer system.

Residential (provide number of various units):

Studio ___ One Bedroom ___ Two Bedroom ___ Three or More Bedroom ___

Commercial: _____ SF Industrial: _____ SF

Restaurant: _____ number of seats

Number of years vacant: ____ N/A

3) PROPOSED BUILDING INFORMATION:

Note: This information will be used to determine sewer connection fees. The information provided should match architectural floor plans, a copy of which must be included in the submission. Refer to sewer service application available on our website for more details.

Residential (provide number of various units):

Studio ____ One Bedroom ____ Two Bedroom ____ Three or More Bedroom ____

Commercial: _____ SF Industrial: _____ SF

Restaurant: _____ number of seats

4) WATER:

Note: If building has a sprinkler system, a separate submission must be made to the JCMUA that includes hydraulic calculations and flow tests results.

Is new service proposed? Yes No

If yes, confirm the following are shown on the plans:

- ___ Existing main (including size)
- ___ New service to building (including size and material)
- ___ Curb valve
- ___ Meter location
- ___ Standard water notes
- ___ Standard water details (meter installation, connection to main etc.)

Service Line Size: _____ inches Domestic Meter Size: _____ inches

If no, confirm the following regarding existing service:

- ___ k-copper line
- ___ Good condition (no leaks, valves functioning properly)
- ___ Adequate size
- ___ Curb valve (1 FT inside curb)

Note: If all the above are not confirmed, the existing line will need to be repaired or replaced.

- ___ Backflow preventer (after domestic meter, if required) – N/A
- ___ Meter size same as line size (if not, new meter will be issued by JCMUA)

5) SEWER:

Is new sewer service proposed? Yes No

If yes, confirm that the following are shown on plans:

- ___ Existing main (including size, material and shape)
- ___ Storm and sanitary laterals (including size, material, and slope)
- ___ Invert elevation or sewer and lateral if connection to manhole – N/A
- ___ Cleanouts on all laterals (1 FT inside curb)
- ___ Standard sewer notes

___ Standard sewer details (cleanout, connection to main etc)

Storm Lateral: Size: ___ inches Material: _____ Slope: _____
Sanitary Lateral: Size: ___ inches Material: _____ Slope: _____

If no, confirm following regarding existing sewer service:

- ___ Adequate size and slope
- ___ Good condition (no leaks/breaks)
- ___ CCTV inspection (report must include size, material and condition of lateral(s), date of inspection and feet of pipe inspected)
- ___ Not connected to common backyard sewer

Note: If all the above are not confirmed, the existing line will need to be repaired or replaced.

- ___ Grease trap for restaurant or food processing facility – N/A
- ___ Ejector pump for basement units or other below grade facilities – N/A
- ___ Oil and sand interceptor for garages - N/A
- ___ Plumbing riser diagram if grease trap, ejector pump or oil interceptor provided – N/A

5) STORMWATER MANAGEMENT:

Note: Projects that disturb one or more acre of land or place/replace quarter acre of more of impervious cover must comply with the Jersey City Stormwater Control Ordinance.

Total Land Disturbed: _____ Sq. FT Impervious Cover Added/Replaced: _____ Sq. FT

- ___ Total land disturbed
- ___ Impervious cover added or replaced
- ___ Detention system details – N/A
- ___ Detention system calculations – N/A

Name of Engineer/Architect who completed this form: _____

Signature: _____ Date: _____

Affix Embossed Seal